



NOTICE TO PROCEED

SHARA MAE NICOLE MAILANDER

Authorized Representative

WATERFRONT INSULAR HOTEL DAVAO

Km. 7 Lanang, Davao City

Dear **MS. MAILANDER:**

The attached Letter Order having been approved, notice is hereby given to **WATERFRONT INSULAR HOTEL DAVAO** that performance on **Procurement of Venue with Catering Service for the Conduct of 2025 Client Learning Engagement Regional Training Roll-out in Davao City** under **AMP-011-25** shall commence effective on the date of receipt of this Notice:

LOT	QTY / UOM	ITEM DESCRIPTION	TOTAL CONTRACT PRICE
1	1 lot	Procurement of Venue with Catering Service for the Conduct of 2025 Client Learning Engagement Regional Training Roll-out in Davao City	P671,100.00
Amount in words: Six Hundred Seventy-One Thousand One Hundred Pesos and 00/100			

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order/Contract and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

Signature Redacted

OMAR O. BERNAL

Chief, Marketing Sales Division

Date of receipt of this Notice:

03/31/25

Name of Authorized Representative:

SHARA MAE NICOLE MAILANDER

Signature of Authorized Representative:

Signature Redacted

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
RR Road, Cristobal Street, Paco Manila

LETTER ORDER No. : LO25-00026

WATERFRONT INSULAR HOTEL DAVAO
Km. 7 Lanang, Davao City

Date: March 31, 2025
Bidding No.: AMP-011-25
Date of Opening: March 24, 2025

Please deliver the article(s) product(s) supplies/materials listed below priced in accordance with your Quotation No. _____ dated _____ subject to the terms and conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	lot	Procurement of Venue with Catering Service for the Conduct of 2025 Client Learning Engagement Regional Training Roll-out in Davao City * PR25-0245 * for MSD use * NOA No. INTBAC-005-25 * Resolution No. PS-IBAC-25-03-07 =====	671,100.00	671,100.00
Subject to Expended Withholding Tax, Creditable Withholding Tax and Other Percintage Taxes Reference: RA 10963, RA9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98					
Price Validity : Calendar Days				Total Amount :	671,100.00
Place of Delivery : Km. 7 Lanang Davao City				Delivery Instruction : Contract Period: April 1-4, 2025	
Cetified Correct : <div>Signature Redacted</div> <u>ABIGAIL ANN O. ALICDAN-ESPERE</u> Acting Division Chief, GSD				<div>Signature Redacted</div> 2025	
FUNDS AVAILABLE : Php 671,100.00				<div>Signature Redacted</div> <u>LADY LOU A. GIMENO</u> Chief Accountant	
APPROVED BY: <div>Signature Redacted</div> <u>PHILIP JOSEF V. VERA CRUZ</u> Deputy Executive Director V, Operations, Logistics and Supply Chain Group				Date	
Supplier's copy received by: <div>Signature Redacted</div> <u>CHARA</u> Signature over name in print				Date Received 03/31/25	